



CITY OF UTQIAGVIK

"Farthest North Incorporated City"

MEMORANDUM

TO: City of Utqiagvik Council

FROM: Asisaun Toovak, Mayor

DATE: May 21, 2025

SUBJECT Monthly Report

The Mayor's Monthly report is broken down by: Administration, Operations, Finance, and DMV & Taxicab Commission.

Administration

❖ Administration met with:

- Met and collaborated with ASRC and North Slope Borough to bring our DMV to the Villages. We are still working on getting our mobile unit tested and approved before we can set dates. The most important thing to remember is that DMV cannot process a Real ID unless you have your original birth certificate and it matches your 2 proofs of residency. Our teams are currently collaborating on a unified PSA.
- Umiaq on upcoming land surveys
- Department of Administration, Department of Family Services and the Director of DMV about what we need to become mobile or getting another unit or villages getting a DMV.
- Attorneys on current lease negotiations
- U.S. Army Corps of engineers – general logistics for a research trip to Utqiagvik, this was cancelled. This is to interview local residence regarding Arctic sea ice; impacts of shore fast and pack ice
- AURC budget updates and future programing in the Arctic
 - Meeting in June in Finland
- NNA Advisory Board meeting
 - Next annual meeting in Fairbanks in March of 2026
- Rasmuson on the Piuraagvik Expansion
 - Pete, Andreas, and I had a meet and great with a Project Manager that went very well and we hope to stay connected the fund raising continue to Piuraagvik
- USI to discuss Meritain/Roundstone renewal
- Kannika and Bob about taxes
- ASCF about the SNAPP Program



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- Arctic Mayors Forum mentor check in
- EIAP round table discussion with NSB and other NS Cities about the SNAPP fees
- Alaska Municipal League about the Summer Conference
- VOICE Government Affairs Committee
- ConocoPhillips Willow Project Update

Clerks

Cemeteries – We received five burial permits during this time period and one is scheduled for a June burial.

Business Licenses – We have received 110 business license applications.

Eben Hopson, Sr., Memorial Scholarship – We have received Eight summer scholarship applications during this past month.

Public Notices - Posted 6 public notices around town, emailed to KBRW, posted to the website and social media.

Finance

- ❖ Finance Report and Tax Revenue attached.
- ❖ Gaming Report attached
- ❖ Audit - Tribn
 - Submitted Tresasury CLFRF Report
 - Drafted UVA Scope of Work and budget for review
 - Coordinated audit preparation and control number requests
 - Supported scanning and tracking of FY2020-20201 financial documents
 - Cemetery Project
 - Data Entry verification and correction
 - Spatial mapping updates and attribute formatting
 - Setup of database for future public access via mobile/desktop tools
 - Ongoing burial permit map generation
 - Playgrounds
 - Coordinating with Exerplay on the Block A & B installations
 - Exerplay submitted a reliminary cost estimate which exceeded available NPR-A funding by 40%
 - Need to create and manage RFP
 - Piuraagvik Locker Room Remodel
 - Moving forward with the new designs
 - Need to start public bidding
 - Contract modification with Kuna to manage fire marshal submissions, issue with addenda, and address bidder questions

Grants



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- Preparing UVA program to begin May 1 *** **Note: We were just notified that the project was canceled and are re-strategizing on how we can continue program development.**
- Revising Exerplay project scope for NPR-A alignment
- Tracking SS4A, Accelerated Infrastructure, and other federal programs for future alignment opportunities.

Operations

- ❖ Recreation
 - See report attached
- ❖ Maintenance
 - Loader Maintenance
 - Work orders for Piuraagvik
 - Oil Changes
 - Snow removal on City Facilities and graveyard
 - Assisted with Burial Permits
- ❖ Distribution
 - Distribution continues normal operations. We are looking at a few types of software programs that will assist in our reporting and maintenance of inventory.

DMV & Taxi

- ❖ DMV
 - Driver's License 43
 - Identification Cards 23
 - Instructional Permits 4
 - General Knowledge Tests 44
 - Disability Parking Permits 0
 - Commercial Driver's License 12
 - Vehicle Title 19
 - Vehicle Registrations 19
 - Road Tests 10
- ❖ Taxi
 - Taxi Cab Commission Meeting on March 15th

Tavra!