

4th of July Vendors Plot Lottery

1. Fill out the form and return to the front desk on or before June 13th, 2025 at 5pm. Lottery will be conducted on June 16th, 2025 at 3pm at the City Chambers
2. All applications must be completed with a copy of the Food Handlers Card to be considered in the Vendor Plot Lottery.
3. Applicants will be notified by phone if they are entered into the drawing.
4. Eligible applications are entered into a random lottery draw. This ensures fairness.
5. Vendors will be notified on or about June 17th if they have been selected a Vendor Plot.
6. Selected Vendors must pay by June 20th to secure their plot or an alternate will be selected to fill the plot
7. To waive fees a letter must be submitted to the Mayor for consideration. Please add all necessary documents.



CITY OF UTQIAGVIK

Lot 16B Permit Application

Name of organization: _____

Address: _____

Phone Number/Cell Number: _____

Fax Number (if available): _____

Contact Person: _____

Non-Profit Organization

Corporation

Individual

Profit

Nature of Activity (Please Describe fully): _____

Date(s) of intended use: _____

Time(s) of intended use: _____

Concession Stand Booth Tent

The size of plot will be 20 feet by 20 feet to give as many organizations as possible an opportunity to set up concession stands, booth, or tents.

Permit fees are set at \$150.00 per day for 1(one) plot for each individual, business, or organization.

All permit applications must be paid in full prior to date(s) of usage.

Single permit of LOT16B \$150.00 per day

Permit fees are non-refundable and non-transferable.

Exemptions

This will be determined by the Mayor to make an exemption to any party applying for permit.

It is unlawful for any person to operate a concession stand, booth, tent without a permit for the use of public places, namely Lot 16B.

It is unlawful for any corporation, organization, or business to use lot 16B without a single use permit for summer activities. The interested parties are required to apply for a permit from The City of Utqiagvik.

Signature: _____ Date: _____

Administration Approval: _____ Plot: _____ Date: _____