



CITY OF UTQIAGVIK

"Farthest North Incorporated City"

MEMORANDUM

TO: City of Utqiagvik Council
FROM: Asisaun Toovak, Mayor
DATE: March 22, 2024
SUBJECT: Monthly Report

The Mayor's Monthly report is broken down by: Administration, Operations, Finance, and DMV & Taxi Cab Commission.

Administration

- ❖ Administration meet with:
 - Piuraagiaqta Committee April 11th - 15th
 - Key Bank on AML Investment Pool and PCards
 - First National Bank of Alaska
 - Piuraagiaqta
 - Board Meetings in Utqiagvik
 - AML Infrastructure Symposium
 - Recreations and Maintenance
- ❖ Admin traveled to Navigating the New Arctic in DC. This travel was funded by their grant. Presented on the Community Planning perspective on Permafrost Thaw.
- ❖ Positions we filled/Opened:
 - Temporary Custodian/Expeditor
 - Bingo/Pull-tabs
- ❖

Finance

❖

Grants

- ❖ **NPRA GRANTS**
 - **Piuraagvik Expansion and Piuraagvik Redesign:** Address concerns from prior declination and resubmit, which revolved around not being able to access the engineering plans by KUNA for the Expansion Projects. We have 100% Engineering designs and estimates which are 400



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pages of information. I will speak with the NPRA program managers in person to see if all of these pages are necessary and if so see if I can hand-deliver them in Anchorage.

❖ COU-BUECI Collaborative Projects

- **COU-BUECI MOU:** Drafted and submitted for review by legal to both COU and BUECI.
- **COU Resolution Adopting the Utqiagvik Power Grid as Critical Infrastructure:** Drafted and submitted for review by COU legal representative.
- **Potential COU-BUECI Projects (updated monthly):**
 - **Switchgear Replacement:** ICAS and BUECI submitted CIPM project due to February 15th deadline. We were assured there is still opportunity for BUECI to contribute funding towards the project in a 3-way request between the City NPRA, ICAS DOE grant and NSB CIPM funding request.
 - **CNG station renovation:** BUECI seeks to replace its failing CNG station, used to fuel BUECI vehicles. at 1/3 of the cost to run. Option for the City to convert its vehicle fleet to this cheaper and more environmentally friendly and local fuel, and to inspire other entities to do the following.
 - **Transformer recycling,** NPRA funding would be eligible for planning the recycling activities. Subsequently, if the transformers can be listed as an environmental hazard, they could be transported to a recycling facility, if and when they are shown to directly impinge on the interests or plans of the COU.
 - **Nunavak Bay Subdivision Development Master Plan:** Combining NPRA road funding with BUECI natural gas pipeline, water and sewer utilities development. A Housing Master Plan is the first step to developing the Nunavak Bay Subdivision (Plat No. 91-18). Through a comprehensive and strategic housing program, this NRPA grant would fund the development of the plan, survey, roads, utilities and identify funding for 200 new homes in Barrow.

❖ Other Projects

- **Cemetery Management Project:** Objective of this project is to address the needs of the Barrow Cemetery, which is need for: (a) drainage control, (b) access roads, (c) burial plot management and planning, (d) maintenance plan, (e) climate impact resiliency planning, (f) beautification, etc. A project plan and budget is being developed for a 2 phase project having (A) Design/Plan/Permitting and (B) Construction.
 - Updated Figures for proposed cemetery access and preparing exhibits for dewatering/drainage areas
 - Created a new grid that incorporates the North-West portion of Emaiksoun Cemetery that is not part of the original dataset and added the core attribute table for gravesites.
 - Updated Spreadsheet to reflect cemetery grid gravesite count (how many grave sites are in each grid) to help reflect/visualize the data correctly.
 - Preparing an Operations and Maintenance Manual “Cemetery Operations” or something similar that will reflect and spark Arctic Cemetery Standards.
- Land Use Project



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- Geospatial data layers are being created. Working with NSB to receive updated spatial data and respective layers.

❖ All ConocoPhillips Cybergrants

Project Title	Application Date	Budget	Award	Status
2024 Support for Little Dribblers Basketball League	12/15/2023	\$63,000	\$5,000	Approved
2023 Piuraagiaqta Potluck Supplemental Food	03/21/2023	\$7,500	\$7,500	Approved
2022 Piuraagiaqta	03/23/2022	\$7,500	\$7,500	Pending
2021 Spring Festival	04/23/2021	\$2,500	\$2,500	Pending
2021 New Scoreboard for Piuraagvik	07/16/2020	\$13,300	\$13,300	Pending
2021 Little Dribblers Program	07/15/2020	\$86,220	\$40,000	Pending
2021 New Bleachers for Piuraagvik	07/15/2020	\$42,985	\$42,985	Pending
2021 New Lighting for Piuraagvik	07/14/2020	\$17,500	\$17,500	Pending
2019 Additional Funds for Gym Floor Completion	07/15/2019	\$68,700	\$68,700	Approved
2020 New Lighting for Roller Rink	07/15/2019	\$32,100	\$32,000	Pending
2020 Hockey Building Upgrades	07/15/2019	\$69,000	\$69,000	Pending
2018-2019 New Year's Celebration Fireworks	12/10/2018	\$35,000	\$5,000	Approved
2019 Replacement of Gym Floor	07/16/2018	\$130,000	\$130,000	Approved
2019 New Bobcat for Upkeep of the Cemeteries in Utqiagvik	07/16/2018	\$40,000	\$40,000	Rejected
2018 Men and Womens Basketball Tournament	03/21/2018	\$1,500	\$1,500	Approved
2017-2018 New Year's Celebration Fireworks	10/27/2017	\$30,079	\$5,000	Approved
2016-2017 New Year's Celebration Fireworks	11/02/2016	\$30,079	\$5,000	Approved
2016 New Year's Celebration	12/23/2015	\$1,000	\$1,000	Approved
2015 New Year's Celebration	12/03/2014	\$2,000	\$2,000	Approved
2015 Little Dribblers Program	11/24/2014	\$6,629	\$1,000	Approved
2013 Easter Egg Hunt	03/05/2013	\$350	\$350	Approved
2010 Eben Hopson Memorial Walk/Run/Bike	08/10/2010	\$500	\$500	Approved
Tagiugmiut Dance Group - 2009 AFN Convention	10/02/2009	\$500	\$500	Approved
Piuraagiaqta 2009 Spring Festival	03/27/2009	\$500	\$500	Approved
Barrow Dancers	10/10/2008	\$500	\$500	Approved
Nuvukmiut Dance Group	10/08/2008	\$500	\$500	Approved
50th Anniversary Celebration	05/20/2008	\$5,000	\$5,000	Approved
Community East Egg Hunt	02/14/2008	\$0	\$0	Rejected
Senior Program Support	12/19/2006	\$500	\$500	Approved
Holiday Celebration	11/21/2006	\$0	\$0	Rejected



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Holiday Stockings	12/16/2005	\$250	\$250	Approved
Eben Hopson Sr. Memorial Scholarships	09/14/2005	\$5,000	\$5,000	Approved
2005 Cultural Fair	08/10/2005	\$2,000	\$2,000	Approved
Piuraagiaqta 2005 Spring Festival	04/01/2005	\$0	\$0	Rejected
Little Dribblers Inter-Village Tournament	03/11/2005	\$0	\$0	Rejected
Anaktaqtichirit Committee/Christmas Games	11/17/2004	\$500	\$500	Approved
Anaktaqtichirit Committee/Independence Day Games	06/25/2004	\$1,000	\$1,000	Approved
DARE Program	2001	\$0	\$0	Approved
DARE Program	2000	\$0	\$0	Approved
DARE Program	04/26/1999	\$2,500	\$2,500	Approved
Community Summer Jobs Program	03/31/1998	\$2,500	\$2,500	Approved
Eben Hopson, Sr. Memorial Scholarship Fund	08/13/1997	\$500	\$500	Approved
TOTAL		\$709,192	\$519,085	

❖ All Current NPRA Grants

Grant #	Title	Awarded	Expended	Remaining
19-NPRA-13	Repair of the City of Utqiagvik’s Shop Subfloor and BCI Support	\$160,000	\$0	\$160,000
19-NPRA-15	Purchase New John Deere Loader	\$400,000	\$394,189	\$5,811
19-NPRA-16	Purchase New Tent for Existing Hockey Facility	\$147,690	\$128,646	\$19,044
20-NPRA-07	Purchase of Heating System for Admin Bldg and Piuraagvik	\$1,660,000	\$543,535	\$1,116,465
20-NPRA-08	Local Government Operations	\$785,000	\$666,408	\$118,592
22-NPRA-16	Installation of New LED Lights for Roller Rink	\$39,300	\$31,480	\$7,820
22-NPRA-17	Local Government Operations	\$2,584,108	\$0	\$2,584,108
22-NPRA-18	Purchase of Duramats and Pins for Cemeteries	\$124,915	\$0	\$124,915
22-NPRA-19	Purchase of a New Auger	\$950,000	\$0	\$950,000
22-NPRA-20	Purchase of New Light Towers	\$67,724	\$0	\$67,724
22-NPRA-235	All City Facilities Fire Alarm System Upgrades	\$430,209	\$0	\$430,209
22-NPRA-238	Local Government Operations	\$3,000,000	\$0	\$3,000,000
22-NPRA-344	Community Kitchen	\$250,000	\$0	\$250,000
23-NPRA-216	? Project File Requested from NPRA	\$807,500	\$0	\$807,500
23-NPRA-X1	Local Government Operations	\$3,000,000	\$0	\$3,000,000

Operations

❖ Recreation

- Piuraagvik



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- 3,909 customers
- Roller Rink
 - 71 customers
 - Recreation employees have done a great job on keeping the facility clean and organized on a daily basis. The kids enjoy roller blading and playing kick ball. Roller Rink will no longer be holding private events.
- Aerobics Room
 - Eric Fanene – Step Class schedule are Mondays 7:00pm – 8:00pm and Wednesdays 5:30pm – 7:00pm
 - Melissa Bynum – Zumba Class schedule are Tuesdays and Thursdays 5:30pm – 6:30pm
- Youth Center
 - 11 private events
 - 143 customers
 - The kids have been busy playing video games and some arts and crafts throughout the day when there’s no private events being held. The staff continue to keep the facility cleaned and organized.
- The City is currently rolling out new waivers for participants at the City facilities. For children 17 years and younger, the parent/legal guardian are required to complete the forms.
- Little Dribblers is going great. The last day of the Jr. League was Saturday, March 16, 2024. We would like to thank all the volunteer coaches that made this possible. Their time and dedication to the community is greatly appreciated.
- Little Dribblers Sr. League will end the season with a tournament from March 28 through March 30, 2024. We reached out to all the communities on the North Slope and Wainwright has confirmed their participation. The kids are excited for this opportunity to compete.

❖ Maintenance

- Maintenance continues to conduct repairs to vehicles and routine maintenance on the facilities. With the recent storms, our staff has also been busy clearing snow at the cities various locations.

Our case loader is operational with limitations. We are still waiting for a replacement elbow for one of the high pressure hoses. We received a replacement part, that was the incorrect size. When we receive the correct part, we will complete repairs.

❖ Distribution

- Distribution continues normal operations. We are looking at a few types of software programs that will assist in our reporting and maintenance of inventory.

DMV & Taxi

❖ DMV



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- Driver's License – 38
- Identification Cards – 29
- Instructional Permits – 2
- General Knowledge Tests – 23
- CDL General Knowledge Test – 13
- Alcohol Awareness Tests – 3
- Disability Parking Permits – 1
- Commercial Driver's License – 9
- Registration – 12
- Titles – 9
- ❖ Taxi
 - All fees for drivers have been paid
 - All background checks and driving records have been completed
 - All annual inspections have been completed
 - Vacancy for Taxi Commission Seat D

Tavra!