



# CITY OF UTQIAGVIK

*"Farthest North Incorporated City"*

## MEMORANDUM

**TO:** City of Utqiagvik Council  
**FROM:** Asisaun Toovak, Mayor  
**DATE:** August 21, 2023  
**SUBJECT** Monthly Report

The Mayor's Monthly report is broken down by: Administration, Operations, Finance, and DMV & Taxi Cab Commission.

### Administration

- ❖ Administration meet with:
  - Monthly:
    - Recreation
    - Daryl Sarino
  - Weekly:
    - Operations
    - DMV/Taxi
    - Maintenance
  - Attorneys regarding IT needs
  - VOICE
    - EPA
    - BBC interviews
  - Tribn regarding grants, land leases, audits, and finance
  - NSB Mayor's office regarding the SeaWall and land leases
- ❖ I recently traveled to the Alaska Conference of Mayor's (ACoM) where I connected with AML and a couple of Mayor's on getting insight on taxing liquid Tobacco and allowing Uber & Lift. Uber & Lift will need interest to start the conversations. City mayor of Juneau was helpful in these conversations. Please keep them in Prayer as well. The recent flood has displaced 67 homes. The City is also interested in hosting the 2025 ACoM in Utqiagvik.
- ❖ We continue to update/create the following leases:
  - Java
  - 57
  - GCI



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- Sushi
- ❖ Drug Enforcement Administration will be conducting an outreach initiative in various locations throughout Alaska in September. We've shown to be interested in this visit when they come, but have not heard back.
- ❖ We've have completed the design for a tourist map of Utqiagvik and working on getting it printed.
- ❖ Ordered new jackets for staff and council members
- ❖ Positions we filled/Opened:
  - Accountant/Gaming Coordinator
  - Executive Assistant for Operations
  - Distribution Center
- ❖ The Clerks:
  - Processed four Burial Permits
  - Processed 160 Business Licenses; all complete
  - Received 20 fall scholarship applications
  - Posted 1 public notice
  - Completed the Donation Request Police and Application
  - Processed 2 donation requests
  - Filing and withdrawal dates for City Council Seat E and Seat F:
    - Filing period begins: August 9 at 8:30 am
    - Filing period ends: August 24 at 5:00 pm
    - Last day to withdraw: August 24 at 5:00 pm
  - Cemetery Project
    - Emaiksoun Cemetery is now clearly marked
    - Preliminary road planning is in the works
    - Completing Inventory and cross referencing

## **Finance**

- ❖ Please see attached reports

## **Operations**

- ❖ Recreation
  - Summer Youth Program and Cleanup Crew completed the 2023 season on August 11, 2023. We received a lot of positive feedback regarding the activities they participate in. A lot of the SYP students were excited for next year.



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- The facilities hosted the following events in July. Piuragvik hosted 1 event and had a total of 1427 customers. Roller Rink hosted 3 private events and a total of 146 customers. Youth Center hosted 2 private events and had a total of 380 customers.
- We are looking at hosting a Family/Corporate Softball tournament in September. For more information, you can email [recreation@utqiagvik.us](mailto:recreation@utqiagvik.us) or call us at 907-852-5211.
- ❖ Maintenance
  - We have been busy with building inspections and continue to conduct preventative maintenance in all the facilities. We were able to successfully install part of the Browerville Playground and the kids have been exited to play with the new equipment. We are currently waiting on parts for the swing set. Once we receive it we will be installing the swings.
  - This past month, our new natural gas heaters were installed. We are already seeing the reduction of operating cost.
- ❖ Distribution
  - Distribution continue to operating at capacity. Unfortunately, our software is down at the moment, so we don't have any numbers to report on. At next months meeting we will provide the numbers for July and August. We do apologies for the inconvenience.
  - We would like to let the community know, cargo is baked up and we are doing our best to notify when an order comes in.

## **DMV & Taxi**

- ❖ DMV
  - Driver's License – 27
  - ID Cards – 32
  - Permits – 15
  - General Knowledge Tests – 21
- ❖ Taxi
  - We have had no interest in the two open seats

Tavra!