



CITY OF UTQIAGVIK

"Farthest North Incorporated City"

MEMORANDUM

TO: City of Utqiagvik Council
FROM: Asisaun Toovak, Mayor
DATE: March 12, 2023
SUBJECT: Professional Services Bid Recommendations

Bid received:

Finance

- Tribn
 - Total for 1 year contract: \$364,000
 - Monthly \$30,333
 - \$185/Hour Financial Manager/CPA
 - \$165/hour Accounts Manager
 - Team onsite
- Carman Jackson
 - Total for 1 year contract \$250,000
 - \$110 - \$200/Hour Onsite as needed
- Sarah Espelin
 - Total for 1 year contract: \$377,664.00
 - \$165/hour for Audit Prep
 - \$75 - \$175/Hour at quarterly trips to Utqiagvik
- Peter Barber
 - Total for 1 year contract: \$48,935.00
 - \$175/hour

IT

- Inu-IT
 - \$80,001.60/Annual
- Frank Damiano
 - \$125/Hour
 - \$10,000/Month
- UpStream
 - 1 year contract: \$23,040
- Tech GN



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- \$115 - \$225/Hour
- Option 1: Unlimited Support Plan all inclusive
 - \$2,800/Month
- Option 2: 16 hour/Incident Limited support
 - \$2,200/Month
- Option 3: 12 hour/incident limited support
 - \$1,800/Month
- Ice Services
 - \$115-\$225/Hour

Please see attached supporting documents of the bid received. It is my recommendation we accept Tribn for Governmental Financial Assistance contracts. Additionally, I recommend Ice Services ICT for Government Information Technology Contract.

Code of Ordinances:

4.16.100 Professional services contracts.

A. A contract for engineering, architectural, legal, medical or other professional services shall not be binding and effective until it has been approved by the city council. Any such contract awarded by the council is deemed approved. Any other such contract shall be immediately submitted to the council for approval, which may be given by motion.

B. All such contracts for professional services shall be awarded after public notice and mail solicitation inviting proposals for the furnishing of the required services, and the selection of professional assistance shall be based on competence, skill and experience. (Ord. 2005-14 §2(part))

For Professional Services it is the council's decision on the Professional services contract. Once the council has voted on the contract then at our next meeting we will have a resolution.

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