



CITY OF UTQIAGVIK

2022 Holiday Craft Fair Vendor

Name:	
Address:	
Cell Phone:	
Email:	
Type of Craft or Vendor:	
<i>Only one type of Vendor will be allowed to register. (ex: Pampered Chef, Scentsy, DoTERRA)</i>	

Table fee is \$50.00 per day.

12/7
 12/8
 12/9
 12/10
 12/11
 Total \$ _____

Vendor Setup & Breakdown:
 Vendors set up is between 11am – 12pm each day. Please do not mount, tape, or nail anything to the walls or rink. Hours of operation are from 12pm – 8pm each day except Sunday. Sunday will be from 3:00pm - 8:00pm. Breakdown will begin after 8pm.

Concessions:
 Vendors planning on selling food will only be allowed to sell food if they have a current Food Handlers Card or equivalent.

I UNDERSTAND and AGREE that the City of Utqiagvik and their employees will not be held liable for accidents, theft, damage, or loss during the said date of event.
 Cancellations will be charged a \$100.00 processing fee. Refunds will NOT be given to cancellations made after December 5, 2022.

Printed Name	Signature	Date

FOR ADMIN USE ONLY			
\$			
Total Paid	Payment Received By:	Date	Receipt #
Space Assigned	By	Notes	